

# ACTIVE SCHOOLS:

---

**BEFORE ANY VOLUNTEER CAN WORK WITH CHILDREN AND YOUNG PEOPLE, AN ENHANCED DISCLOSURE CHECK IS NECESSARY. THIS CAN BE ARRANGED THROUGH THE ACTIVE SCHOOLS TEAM.**

## INTRODUCTION

### 1. The purpose of the Volunteer Handbook

There is a substantial amount of information presented within this Volunteer Handbook. It is divided into specific sections that will hopefully aid the understanding of important and relevant information. Should you require information on a specific topic, please consult with your Active Schools Coordinator.

It is hoped that this handbook can be used as a means of reference and information, throughout the time that you spend as a volunteer with Active Schools.

The aim of presenting all volunteers with a Volunteer Handbook is to:

- highlight and acknowledge the value of the contribution made by volunteers;
- reflect the purpose, values, standards and practice of this programme in its involvement with volunteers;
- recognise the respective roles, rights and responsibilities of volunteers;
- confirm Active Schools' commitment to involving volunteers in its work;
- establish clear principles for the involvement of volunteers;
- clarify the roles of volunteers and address the relationship between volunteers, those who engage with them and those who receive their services;
- commit Active Schools to take account of the interests of those who benefit from the work of our volunteers and the interests of the volunteers themselves;
- Help ensure the ongoing quality of both the volunteering opportunities on offer and the work carried out by the volunteers.

